



To: Baye' Muhammad, Commissioner of Neighborhood & Business Development
From: Lisa Teuchert, Administrative Assistant
Date: November 2, 2015
Subject: **Elevator Examining Board Meeting & Exam Schedule for 2016**

The Elevator Examining Board of the City of Rochester is scheduled to meet at City Hall, 30 Church Street, Room 124-B at 9:00 a.m. on the following dates:

<u>MEETING DATES</u>	<u>EXAM DATES</u>	<u>APPLICATION DEADLINE</u>
Thursday:	Thursday:	Friday:
No meeting	January 28, 2016	December 11, 2015
March 17, 2016		
June 16, 2016	July 28, 2016	June 10, 2016
September 15, 2016		
December 15, 2016	January 26, 2017	December 9, 2016

xc: Elevator Examining Board
Permit Office Staff